

Filing Your Claim

Fast, Easy, & Secure Filing
You Can Count On

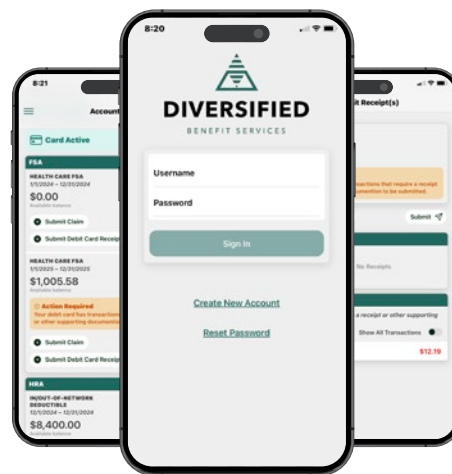
Safely submit and access your claim information and get reimbursed from:

- ☑ Health Care FSA (HCFSA)
- ☑ Dependent Care FSA (DCFSA)
- ☑ Limited Purpose FSA (LPFSA)
- ☑ Health Reimbursement Arrangement (HRA)

Secure Claim Filing Designed for Simplicity

Filing your claim has never been easier! Use our mobile app or online platform to efficiently file your claims.

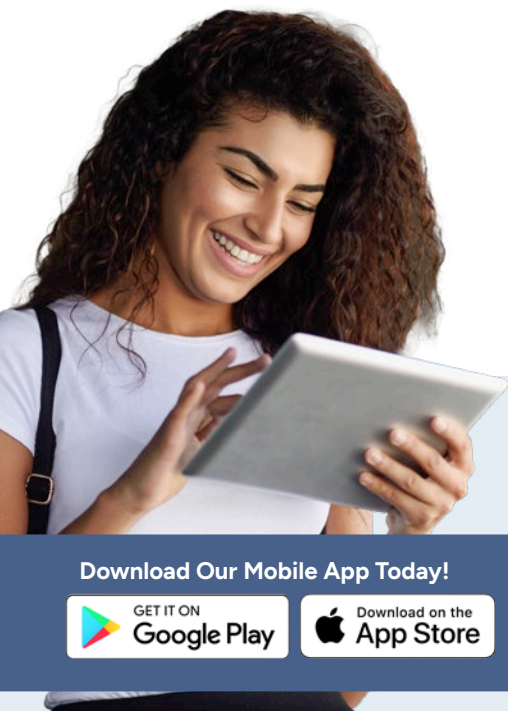
- **It's Fast** – There's no quicker way to get reimbursed for your FSA or HRA claims.
- **It's Convenient** – Day or night, on your favorite device, go online and view account information.
- **It's Safe** – You have encrypted Internet access to the site, which is protected and Verisign secured.
- **It's Comprehensive** – Easily view your account balance and activity on the go.



File Your Claim From Your Phone or Tablet

Using the Diversified Benefit Services
Mobile App to Submit Your Claims 24/7

1. Login using your A.S.A.P.® name and password, click **"Submit Claim"**
2. Click **"Attach Document(s)"**
3. Select the **Benefit Plan Type**
4. Choose **"From Photos"** or **"Take Picture"**, follow prompts, and click **"Next"**
5. Enter dollar amount, answer questions, and click **"Submit"**



Download Our Mobile App Today!



Alternative Ways To File Your Claim

File a Claim Online Using Your Laptop or Desktop Computer – Securely submit your claims 24/7 through the Diversified Benefit Services Online Platform. Login to your account at DBSbenefits.com

Mail Your Claim

Diversified Benefit Services
625 Walnut Ridge Drive, Suite 190
Hartland, WI 53029

Or, Fax to (262) 367-5938